

**FINAL ORDER SUBMISSION**  
**(Paper Form Only)**

**Final Orders/Default Entry and this coversheet must be submitted to Court Administration**  
**not later than 3:00 p.m. five (5) court days prior to the hearing.**

This is a process for **AGREED FINAL ORDER/DEFAULT ENTRY ORDER ONLY.**

If you do not have a court date set, do not submit your order through this process.

Attn: \_\_\_\_\_ (judicial officer)                      Case number: \_\_\_\_\_

**SUBMITTED:**             AGREED FINAL PLEADINGS    DEFAULT FINAL PLEADINGS

**DOCKET:**

**Benton County**

\_\_\_\_\_ (date) Pro se/self-represented litigant docket (Tues @ 1:30 pm)  
*(must be submitted the Tuesday prior no later than 3:00 pm)*

\_\_\_\_\_ (date) Domestic relations Under-10 docket (Weds @ 8:30 am)  
*(must be submitted the Wednesday prior no later than 3:00 pm)*

**Franklin County**

\_\_\_\_\_ (date) Domestic relations docket (Monday @ 8:30 am and 10 am)  
*(must be submitted the Monday prior no later than 3:00 pm)*

**COPIES:**

I have provided a copy for the Clerk to conform and return to me through legal process.

I have provided a copy and a self-addressed stamped envelope for the Clerk to conform and to send to me through the US Postal Service

no copies are provided.

I certify that the Proposed Final Pleadings are submitted five (5) days prior to the hearing outlined above:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Presented by:

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Email Address

**(This form is for informational purposes only and will not be filed with the Clerk or made a part of the Court file)**